

## Dispersal Policy

Dated: 12th July 2023

Venue Name: Roxy Ball Room

Address: Stonebow House, Stonebow, York, YO1 7NP

### Location Details:

- The venue is over 2 main floors comprising of a lower ground, ground floor entrance area leading to a first floor.
- The venue is located amongst commercial properties with the nearest residential neighbours located in flats partly above the unit.

### Objectives:

- The objective of this dispersal policy is to assist with upholding of the licensing objectives, in particular; The Prevention of Crime and Disorder and The Prevention of Public Nuisance.
- There is an increased risk of disturbance through customers leaving the premises at the end of the night. This policy sets out actions to be implemented by trained venue management to encourage customers to leave gradually and in a calm manner to minimise the potential for crime in the area or disturbance to our neighbours.

### End of night dispersal:

- There will be a 30-minute 'wind down' period at the end of the night that will involve lights being gradually put up and music volume lowered to encourage customers to leave over a period up time.
- Towards the end of the evening, service points will be reduced on the bar, with staff relocated to clear the tables, assist with dispersal, and reduce the risk of customers leaving with glass or bottles.
- Notices will be placed near the exit reminding customers to be respectful of neighbours and providing information on how to get a taxi.
- At busy times, door staff will be stationed at the front door to ensure guests are not leaving with drinks or causing a disturbance and directing customers on transport options where required.
- Customers will be encouraged to vacate the area and not congregate around the front of the premises.
- Cleaning patrols will continue to take place at the end of the night, around the front doors and the perimeter to ensure no debris is left.